

DEPARTMENT OF SOCIAL SERVICES

44 P Street, Sacramento, CA 95814  
(916) 322-5330



June 18, 1985

ALL-COUNTY INFORMATION NOTICE I- 54-85

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REQUEST FOR VOLUNTEER COUNTIES TO PILOT THE AUTOMATED ELIGIBILITY  
DETERMINATION MODULE FOR THE STATEWIDE AUTOMATED WELFARE SYSTEM

REFERENCE:

The State Department of Social Services is soliciting counties to volunteer their participation in the first phase of the Statewide Automated Welfare System (SAWS) Automated Eligibility Determination (AED) intake module. The AED intake module will encompass the following programs: Aid to Families with Dependent Children (AFDC), Food Stamps (FS), and Medi-Cal (M/C). Two counties will be selected for the pilot. The county selection process is planned for August/September 1985, with county implementation by July 1986.

The following selection criteria have been reviewed by the SAWS-CWDA Steering Committee and will be utilized in the selection process by the Department of Social Services' staff. They should also be helpful to county staff in deciding whether to volunteer.

MUSTS

o Volunteer

The pilot county must be selected from those counties which volunteer to undertake the AED intake task.

o Minimum Caseload Size

Adequate caseload size is required in order to assure accurate pilot testing of the AED module. This would require a minimum total intake actions of 600 quarterly AFDC cases. This singular threshold figure would accommodate all program (AFDC, FS, M/C) caseload size requirements.

o Sufficient Currently Available Resources

Adequate staffing levels, expertise, organizational structure, data processing, hardware and software capabilities are a factor which must be available in order to successfully implement the AED pilot task.

WANTSo Management Commitment

Management commitment at all levels of county government must be assured in order to provide the priority level required in a special project mode.

o Access to Pilot Counties

Easy travel access to the pilot county by state staff is important for coordination purposes. Frequent contact between state and county staff will be essential to the success of the AED pilot. The county coding of state developed logic statements will require this contact.

o Ability to Live Within a Budget

The pilot county should have the demonstrated ability to operate within budgetary constraints.

o Not An Excessive Error Rate, Not Overcommitted to Other Initiatives, Not in a Major Dispute With Any State Department That Would Affect AED

The pilot county should be able to focus its attention on the implementation of the AED pilot task. Administrative attention to other major issues could impact the successful piloting of the AED intake module.


o Successful Data Processing Environment

Pilot counties should possess the objective ability to implement a major data processing project. Demonstrated implementation of related data processing projects would dictate a favorable AED pilot selection consideration.

Please direct your written requests to participate in the AED pilot by August 1, 1985 to:

Jan Williams  
AFDC Policy Implementation Bureau  
SAWS Unit  
State Department of Social Services  
744 P Street, Mail Station 16-31  
Sacramento, CA 95814

If you have any questions, please call Jan Williams at (916) 323-0326 or ATSS 473-0326.

  
ROBERT A. HOREL  
Deputy Director

cc: CWDA